



Collaborate with Charity Members

**FOUNDATIONSOURCE**

Your Partner in Giving



# GivingHub

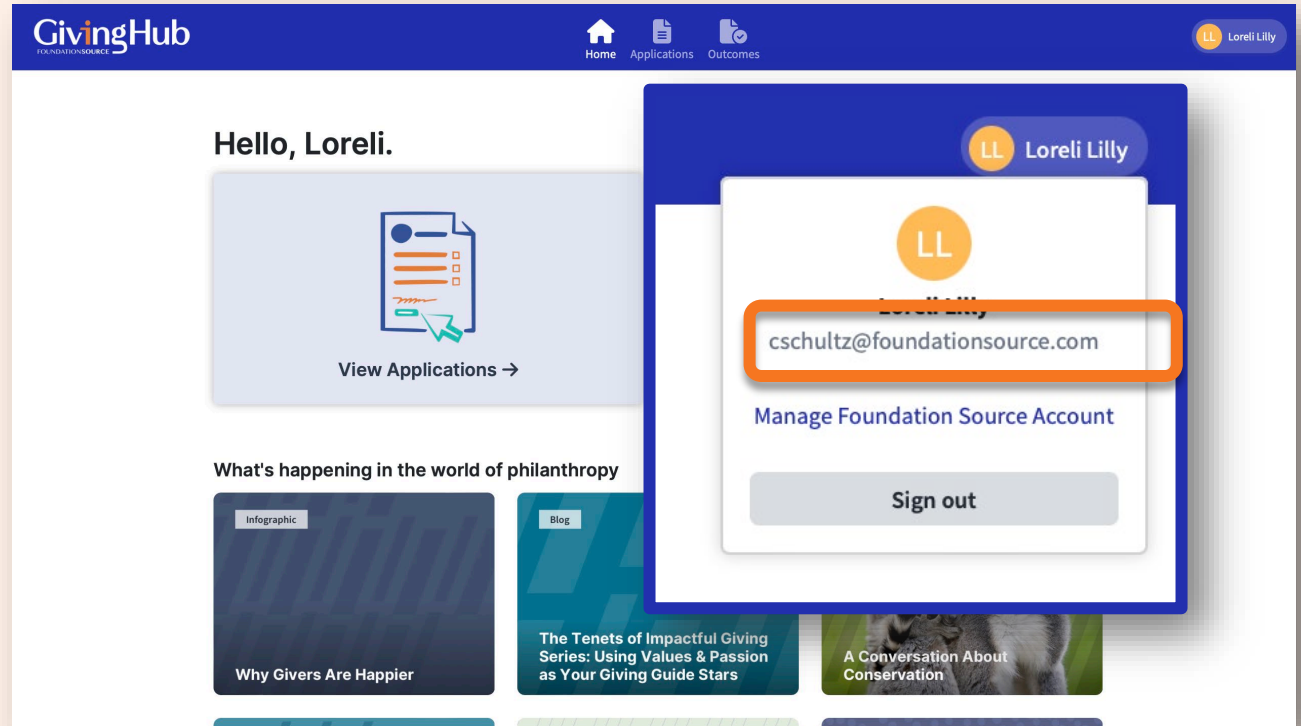
**COLLABORATE WITH  
CHARITY MEMBERS**

**FOUNDATIONSOURCE**

Your Partner in Giving

Let's invite a new member to the GivingHub from your Organization.

Start by clicking on your name in the upper right corner, and then **Manage Foundation Source Account**.



Next, simply click on **Invite Member**.

Home

Applications

Outcomes

LL

Loreli Lilly

Manage Account

Personal Info

First Name

Loreli

Last Name

Lilly

Email

cschultz@foundationsource.com

Phone Number

(201) 780-6405

Organization Info

Name

Dogs Finding Dogs

Tax ID / EIN

90-0503647

Security

Password

\*\*\*\*\*

Members

First Name

Last Name

Email

Status

Invite Date

Loreli

Lilly

cschultz@foundationsource.com

Active

12/20/2022

Invite Member

For technical support issues, contact Foundation Source

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Add in the First Name, Last Name and Email – click **Invite**.

GivingHub

FOUNDATIONSOURCE

Lorelli Lilly

Manage Account

Personal Info

First Name

Lorelli

>

Last Name

Lilly

>

Email

cschultz@foundationsource.com

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Phone Number

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Lilly

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Active

12/20/2022

Invite Team Member

⚠️ Team members will have access to all applications and outcomes. There is currently no way to set permissions to what your members can view and do.

First Name: \*

Rhett

Last Name: \*

Butler

Email: \*

givinghubsupport@foundationsource.com

@v

Invite

Security

Password

\*\*\*\*\*

// For technical support issues, contact Foundation Source

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You can see the new member; Rhett Butler is now on the member list.

The status is invited, once he registers, the status will change to active.

GivingHub

FOUNDATIONSOURCE

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Loreli Lilly

## Manage Account

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cschultz@foundationsource.com

Phone Number

(201) 780-6405

Organization Info

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Dogs Finding Dogs

Tax ID / EIN

90-0503647

Security

Password

\*\*\*\*\*

Members

Invite Member

First Name	Last Name	Email	Status	Invite Date
Rhett	Butler	givinghubsupport@foundationsource.com	Invited	06/20/2023
Loreli	Lilly	cschultz@foundationsource.com	Active	12/20/2022

//

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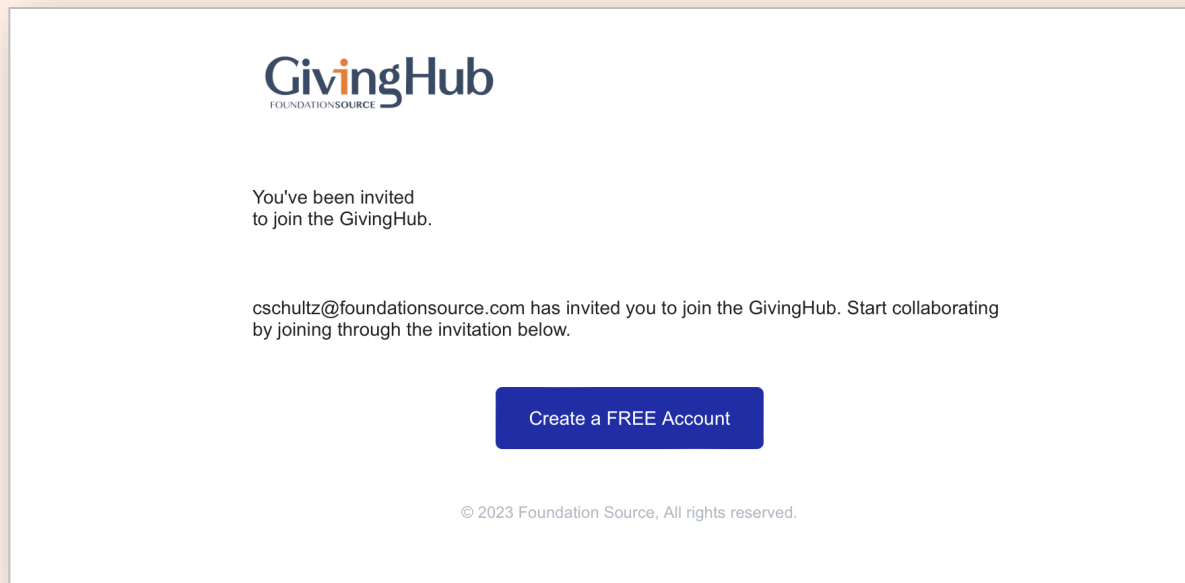
FOUNDATIONSOURCE

COLLABORATE WITH CHARITY MEMBERS / 6

This is a sample of  
the invite email.

From here, the new  
member will be taken to  
the **Create Account** page.

It's that easy!





# Thank You

**FOUNDATIONSOURCE**  
Your Partner in Giving