



GivingHub

Let's Get Started!

FOUNDATION**SOURCE**

Your Partner in Giving

Register for a free account to start your application

I will be submitting applications to receive funds for:

☒ **An Organization**
A legal entity that is organized and operated for public or social benefit.

☐ **My Self**
A single person or family requesting grant funds for personal use.

[Not sure which to select?](#)

Organization Name

Tax ID / EIN

First Name *

Last Name *

Country Code  United States  Mobile Number *

To make sure this number is yours, we will send you a text message with a 6-digit verification code. Standard rates apply.

Email *

To make sure this email is yours, we will send you an email with a 6-digit verification code.

Password *

Confirm Password *

Welcome to the
GivingHub!

In this short guide,
Applicants will see
how easy it is to
create a GivingHub
account.

Join thousands of non profits who are
using the GivingHub to:

- ☒ Complete Applications and Outcome Forms
- ☒ View and Track the Status of your Applications
- ☒ Track Payment Status and Amount
- ☒ Download Completed Documents
- ☒ Collaborate on application completion
- ☒ Learn best practices
- ☒ Communicate with the funder **COMING SOON**

Not sure if the GivingHub is right for you? [Learn more.](#)

GivingHub
Benefits



First, decide who you will be submitting applications for: **An Organization** or **Myself**.

Not sure which to select? Click the highlighted link to learn more.

When Should I Choose An Organization Or My Self?

An organization is a legal entity that is organized and operated for public or social benefit. Grant requests from an organization are spent to further their social benefit work. They receive tax-exempt status from the federal government. Registering as an organization allows you to include information such as your EIN number. In addition to including general organization information, specific employee contact information can be included as well. Organizations generally require many different staff members to assist in writing, managing, and reporting on the applications and outcomes forms. Creating an organization profile allows for multiple members of your organization to collaborate in the GivingHub application portal.

An individual applicant (My Self) is a single person or family requesting grant funds for personal use. When applying as an individual you are not required to enter in an EIN number. All information entered will pertain just to you and you will be the key administrator of your GivingHub applicant account.

 Organization	 Myself
Has EIN Number	No EIN Number
Grant requests for social benefit work	Grant requests for individual need
General organization information including: Address, Phone Number, Email	Only individual information including: Personal Address, Phone Number, Address and Email
Multiple contacts	Single User

Close



Sign In

Create Account

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To make sure this email is yours, we will send you an email with a 6-digit verification code.

Password *

Confirm Password *

Create Account

Need help signing in? [Visit the GivingHub Help Center](#)



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Last Name *

Country Code  United States ▼

Mobile Number *

To make sure this number is yours, we will send you a text message with a 6-digit verification code. Standard rates apply.

Email *

To make sure this email is yours, we will send you an email with a 6-digit verification code.

Password *

Confirm Password *

Create Account

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1.

You will receive an email. Enter the **Confirmation Code** and confirm.

The image shows two screenshots of the GivingHub account confirmation process. The left screenshot is the 'We Emailed You' page, which instructs the user to enter a confirmation code. It features a text input field labeled 'Enter your code', a blue 'Confirm' button, and a 'Resend Code' button. An orange arrow points from the 'Confirmation Code' field in the right screenshot to the 'Enter your code' field. The right screenshot is the 'Confirm Your Account' page, which displays the received confirmation code '276058' in a box. It includes the text 'Please copy and paste the code below into the confirmation field provided in your browser.'

2.

You will receive a SMS Message. Add the **code sent to your Mobile** and confirm.

The image shows the 'Confirm SMS Code' page. It has the GivingHub logo at the top. Below the title 'Confirm SMS Code', there is a label 'Code *' and a text input field. A blue 'Confirm' button is positioned below the input field. At the bottom of the page, there is a checkbox labeled 'Don't ask me again on this device. (Not recommended for public or shared devices)'. A teal arrow points from the teal circle on the right to this checkbox. A 'Back to Sign In' link is visible above the checkbox.

To remember your device, check this box.

Otherwise, you will need a SMS Code for every login.

After you
validate your
account, you
will be taken to
your application
or other form.

Organization and Contact Information

Application Information

* Required Field [Printable Version](#)

Organization Information

Tax ID / EIN *

Enter Tax Id Number



Unknown Organization

Organization Name *

City *

State *

- Select State/Province - ▾

Primary Contact Information

First Name *

Last Name *

Phone *

Email *

Enter Email

Save Draft

Submit



For technical support issues, contact Foundation Source

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Manage Account

Personal Info

First Name

Elizabeth



Last Name

Taylor



Email

cschultz+1@foundationsource.com

Phone Number

+12017806405

Organization Info

Name

Dogs Finding Dogs



Tax ID/ EIN

900503647



Security

Password

Members

First Name	Last Name	Email	Status	Invite Date	Actions
Richard	Burton	rburton@iluvtaylor.com	Invited	10/23/2023	Delete Member
Elizabeth	Taylor	cschultz+1@foundationsource.com	Active	10/23/2023	

Your account is set up and ready to go!

Manage your account, click on your name in the upper right-hand corner.



For technical support issues, contact Foundation Source

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1.

GivingHub
FOUNDATIONSOURCE

[Sign In](#) [Create Account](#)

Welcome back. Sign in to view your applications and outcomes.

Email
Enter your email address

Password
Enter your password

[Sign in](#) [Forgot Password](#)

2.

GivingHub
FOUNDATIONSOURCE

Reset Password

Enter your email

Enter your email

[Send code](#)

[Back to Sign In](#)

3.

GivingHub
FOUNDATIONSOURCE

Confirm Your Account

Please copy and paste the code sent to your browser.

Confirmation Code
276058

4.

GivingHub
FOUNDATIONSOURCE

Reset Password

Code *
276058

New Password
.....

Confirm Password
.....

[Submit](#)

[Resend Code](#)

5.

GivingHub
FOUNDATIONSOURCE

[Sign In](#) [Create Account](#)

Welcome back. Sign in to view your applications and outcomes.

Email
cschultz+23@foundationsource.com

Password
.....

[Sign in](#) [Forgot Password](#)

6.

GivingHub
FOUNDATIONSOURCE

Confirm SMS Code

Code *
Code

[Confirm](#)

[Back to Sign In](#)

Forgot
password,
not a
problem!

1. Click **Forgot Password** from **Sign In** tab
2. Enter your **email** on **Reset Password** screen
3. You will receive a **Confirmation Code** via **Email**
4. Copy the **Confirmation Code** and enter **New Password**
5. Sign In with your **New Password**
6. Confirm with the **SMS Code** sent to your **Mobile**

You are are done!



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Your Partner in Giving

Thank You.